|  |  |  |
| --- | --- | --- |
|  | **Event Sanctioning Application** |  |

**PART 1: *To be completed when sanctioning is being applied for***

1. **Contact details**

|  |  |
| --- | --- |
| **Organisation** |  |
| **Name of Event Organiser** |  |
| **Address** |  |
| **Post Code** |  | **Email** |  |
| **Tel No (day)** |  | **Tel No (eve)** |  |

1. **Event for which Application is being made**

|  |  |
| --- | --- |
| **Title of Event** |  |
| **Date(s) of Event** |  |

1. **Event objectives**

|  |  |
| --- | --- |
|  **Target group of players** |  **Aims of Event** |
|  |  |

1. **Format of event**

|  |
| --- |
| **Include categories, round robin, knockout etc, number of players** |
|  |

1. **Venue**

|  |  |
| --- | --- |
| **Venue of Event** |  |
| **Number of courts** |  |  |
| **Kitchen lines in place** |  |  |

1. **Declaration of behalf of Organising Body**

|  |
| --- |
| **I confirm that the venue has been provisionally booked and that the courts and venue are of a sufficient standard for this level of event** |
| **Signature:** |  | **Print Name:** |  |
| **Date:** |  |

1. **To be completed by Pickleball Scotland**

|  |  |  |
| --- | --- | --- |
|  | **Date:** | **Initials:** |
| **Sanctioning Form received** |  |  |
| **Event sanctioned** |  |  |
| **Event not sanctioned**  |  |  |
| **Reason event not sanctioned (If applicable)** |

**PART 2: *To be completed immediately after the event has taken place***

1. **Review of event**

|  |  |  |
| --- | --- | --- |
| Have results been submitted to DUPR? | Yes |  |
| No |  |
| Were the event objectives as detailed in Section 3 achieved? | Yes |  |
| No |  |
| Was the event oversubscribed? If so, by what percentage? | Yes |  |
| No |  |
| Was the event financially viable?  | Yes |  |
| No |  |
| Do you intend to run the event on similar lines next year? | Yes |  |
| No |  |

1. **Event organiser’s comments** (continue on separate sheet if necessary)

|  |
| --- |
| **Please comment on any issues with suitability of venue or hurdles that could impact on future events. Include any corrective actions that will be taken for future events.** |